

VanS

The **VanS Accounts Payable** system simplifies the difficult task of cash management. It breaks down accounts payable processes so that all clerical functions are minimized. Accurate information is provided to assure easy payment of debts.

Entry & Inquiry

- ◆ Prevent the entry of duplicate vendor invoices.
- ◆ Distribute expenses to pre-defined accounts automatically.
- ◆ View paid or unpaid invoices by vendor with the Vendor Inquiry.
- ◆ Control payments to a vendor by placing one or all invoices on hold.
- ◆ Track discounts and due dates automatically to avoid missing early pay opportunities or paying late fees.

Check Writing

- ◆ Create monthly payables automatically for rent, car loans and bank notes.
- ◆ Enter a date to project the cash needed to pay due invoices.
- ◆ Track outstanding, cleared, or voided checks with Check Reconciliation.

Interfaces

- ◆ Update payment information automatically for owner operators and third party agents into the Driver system.

- ◆ Purchases and payments are automatically updated into the General Ledger system.

- ◆ Automatically updates move related costs into the Job Cost System.

Reports

- ◆ Run a *Vendor Analysis* report to show current and previous year invoice and payment history.
- ◆ Print an ageing by General Ledger date to help with auditing.
- ◆ Print an ageing by invoice or due date to monitor future cash outlay.
- ◆ Print 1099's automatically for any vendor, owner operator, or third party agent requiring them.